



**GENERAL SERVICES ADMINISTRATION
FEDERAL ACQUISITION SERVICE**

**Authorized Information Technology (IT) Schedule Pricelist
General Purpose Commercial Information Technology
Equipment, Software, and Services**

FEDERAL SUPPLY CONTRACTOR (FSC) GROUP 70

Contract Number: GS-35F-380AA

**DPRA, Incorporated
10215 Technology Drive, Suite 201
Knoxville, TN 37932-4304
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Website: <http://www.gsa.dpra.com>

Email: DPRAGSA@dpra.com

Business Size/Status: Small Business

Period Covered by Contract: 05/13/2013 – 05/12/2018

Pricelist current through Award dated May 13, 2013

Products and ordering information in this Authorized Information Technology Schedule Pricelist are also available on the GSA Advantage! System (<http://www.gsaadvantage.gov>).



Contract Holder



SIN 132-51 - INFORMATION TECHNOLOGY (IT) PROFESSIONAL SERVICES

- FPDS Code D301 IT Facility Operation and Maintenance
- FPDS Code D302 IT Systems Development Services
- FPDS Code D306 IT Systems Analysis Services
- FPDS Code D307 Automated Information Systems Design and Integration Services
- FPDS Code D308 Programming Services
- FPDS Code D310 IT Backup and Security Services
- FPDS Code D311 IT Data Conversion Services
- FPDS Code D313 Computer Aided Design/Computer Aided Manufacturing (CAD/CAM) Services
- FPDS Code D316 IT Network Management Services
- FPDS Code D317 Creation/Retrieval of IT Related Automated News Services, Data Services, or Other Information Services (All other information services belong under Schedule 76)
- FPDS Code D399 Other Information Technology Services, Not Elsewhere Classified

Note 1: All non-professional labor categories must be incidental to and used solely to support hardware, software and/or professional services, and cannot be purchased separately.

Note 2: Offerors and Agencies are advised that the Group 70 – Information Technology Schedule is not to be used as a means to procure services which properly fall under the Brooks Act. These services include, but are not limited to, architectural, engineering, mapping, cartographic production, remote sensing, geographic information systems, and related services. FAR 36.6 distinguishes between mapping services of an A/E nature and mapping services which are not connected nor incidental to the traditionally accepted A/E Services.

Note 3: This solicitation is not intended to solicit for the reselling of IT Professional Services, except for the provision of implementation, maintenance, integration, or training services in direct support of a product. Under such circumstances the services must be performance by the publisher or manufacturer or one of their authorized agents.



132-51STLOC: Section 211 of the E-Government Act of 2002 (the Act) amended the Federal Property and Administrative Services Act to allow for "Cooperative Purchasing." Cooperative Purchasing allows for the Administrator of General Services to provide states and localities access to certain items offered through the General Services Administration's (GSA's) [Federal Supply Schedule 70](#), Information Technology (IT) Schedule contract. The information technology available to state and local governments includes automated data processing equipment (including firmware), software, supplies, support equipment, and services.



132-51RC: Section 833 of the National Defense Authorization Act allows state and local governments to purchase products and services to facilitate recovery from a major disaster. This includes advance and pre-positioning in preparation for a disaster.

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**INFORMATION FOR ORDERING ACTIVITIES
APPLICABLE TO ALL SPECIAL ITEM NUMBERS**

SPECIAL NOTICE TO AGENCIES: Small Business Participation

SBA strongly supports the participation of small business concerns in the Federal Acquisition Service. To enhance Small Business Participation SBA policy allows agencies to include in their procurement base and goals, the dollar value of orders expected to be placed against the Federal Supply Schedules, and to report accomplishments against these goals.

For orders exceeding the micropurchase threshold, [FAR 8.404](#) requires agencies to consider the catalogs/pricelists of at least three schedule contractors or consider reasonably available information by using the GSA Advantage!™ on-line shopping service (www.gsaadvantage.gov). The catalogs/pricelists, GSA Advantage!™ and the Federal Acquisition Service Home Page (www.gsa.gov/fas) contains information on a broad array of products and services offered by small business concerns.

This information should be used as a tool to assist ordering activities in meeting or exceeding established small business goals. It should also be used as a tool to assist in including small, small disadvantaged, and women-owned small businesses among those considered when selecting pricelists for a best value determination.

For orders exceeding the micropurchase threshold, customers are to give preference to small business concerns when two or more items at the same delivered price will satisfy their requirement.

1. GEOGRAPHIC SCOPE OF CONTRACT

Domestic delivery is delivery within the 48 contiguous states, Alaska, Hawaii, Puerto Rico, Washington, DC, and U.S. Territories. Domestic delivery also includes a port or consolidation point, within the aforementioned areas, for orders received from overseas activities.

Overseas delivery is delivery to points outside of the 48 contiguous states, Washington, DC, Alaska, Hawaii, Puerto Rico, and U.S. Territories.

Offerors are requested to check one of the following boxes:

- The Geographic Scope of Contract will be domestic and overseas delivery.
- The Geographic Scope of Contract will be overseas delivery only.
- The Geographic Scope of Contract will be domestic delivery only.**

2. CONTRACTOR'S ORDERING ADDRESS AND PAYMENT INFORMATION

CONTRACTOR'S ORDERING ADDRESS: DPRA, Incorporated
Attn: Robert C. Parrott / GSA Orders
10215 Technology Drive, Suite 201
Knoxville, TN 37932-4304

CONTRACTOR'S PAYMENT ADDRESS: DPRA, Incorporated
Attn: Accounts Receivable / Mary J Carter
200 Research Drive
Manhattan, KS 66503

Contractor must accept the credit card for payments equal to or less than the micro-purchase for oral or written orders under this contract. The Contractor and the ordering agency may agree to use the credit card for dollar amounts over the micro-purchase threshold (See GSAR 552.232-79 Payment by Credit Card). In addition, bank account information for wire transfer payments will be shown on the invoice. Credit cards will be acceptable for payment above the micro-purchase threshold.

The following telephone number(s) can be used by ordering activities to obtain technical and/or ordering assistance:

Robert C. Parrott, GSA Schedule Business Manager / COO, 865.218.4211, DPRAGSA@dpra.com

3. LIABILITY FOR INJURY OR DAMAGE

The Contractor shall not be liable for any injury to ordering activity personnel or damage to ordering activity property arising from the use of equipment maintained by the Contractor, unless such injury or damage is due to the fault or negligence of the Contractor.

4. STATISTICAL DATA FOR GOVERNMENT ORDERING OFFICE COMPLETION OF STANDARD FORM 279

- Block 9: G. Order/Modification Under Federal Schedule
- Block 16: Data Universal Numbering System (DUNS) Number - 062708292
- Block 30: Type of Contractor - B. Other Small Business
- Block 31: Woman-Owned Small Business - No
- Block 37: Contractor's Taxpayer Identification Number (TIN) - 48-0786852
- Block 40: Veteran Owned Small Business (VOSB): No

- 4a. CAGE Code: 1RGT1
- 4b. Contractor has registered in the System for Award Management (SAM).

5. FOB DESTINATION

6. DELIVERY SCHEDULE

- a. TIME OF DELIVERY: The Contractor shall deliver to destination within the number of calendar days after receipt of order (ARO), as set forth below:

SPECIAL ITEM NUMBER	DELIVERY TIME (Days ARO)
132-51 / 132-51STLOC / 132-51RC	To Be Negotiated With Ordering Agency

SPECIAL ITEM NUMBER	EXPEDITED DELIVERY TIME (Days ARO)
132-51 / 132-51STLOC / 132-51RC	To Be Negotiated With Ordering Agency

SPECIAL ITEM NUMBER	OVERNIGHT & 2-DAY DELIVERY TIME (Days ARO)
132-51 / 132-51STLOC / 132-51RC	To Be Negotiated With Ordering Agency

- b. URGENT REQUIREMENTS: When the Federal Supply Schedule contract delivery period does not meet the bona fide urgent delivery requirements of an ordering activity, ordering activities are encouraged, if time permits, to contact the Contractor for the purpose of obtaining accelerated delivery. The Contractor shall reply to the inquiry within 3 workdays after receipt. (Telephonic replies shall be confirmed by the Contractor in writing.) If the Contractor offers an accelerated delivery time acceptable to the ordering activity, any order(s) placed pursuant to the agreed upon accelerated delivery time frame shall be delivered within this shorter delivery time and in accordance with all other terms and conditions of the contract.

7. DISCOUNTS

Prices shown are NET Prices; Basic Discounts have been deducted.

- a. Prompt Payment: 0% - Net 30 days from receipt of invoice or date of acceptance, whichever is later.
- b. Quantity: None
- c. Dollar Volume: None
- d. Other Special Discounts (i.e. Government Education Discounts): None Offered

8. TRADE AGREEMENTS ACT OF 1979, as amended

All items are U.S. made end products, designated country end products, Caribbean Basin country end products, Canadian end products, or Mexican end products as defined in the Trade Agreements Act of 1979, as amended.

9. STATEMENT CONCERNING AVAILABILITY OF EXPORT PACKING Not Applicable

10. SMALL REQUIREMENTS

The minimum dollar value of orders to be issued is **\$100.00**.

11. MAXIMUM ORDER (All dollar amounts are exclusive of any discount for prompt payment.)

The Maximum Order value for the following Special Item Numbers (SINs) is **\$500,000**:

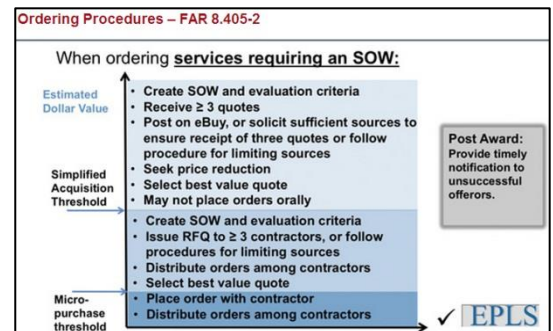
Special Item Number 132-51 / 132-51STLOC / 132-51RC - Information Technology (IT) Professional Services

Note: The maximum order threshold represents the point where, given the dollar value of the potential order, the Schedule Contractor may decline the order. Schedule contractors are encouraged, but not obligated, to accept orders exceeding this limit.

12. ORDERING PROCEDURES FOR FEDERAL SUPPLY SCHEDULE CONTRACTS

Ordering activities shall use the ordering procedures of Federal Acquisition Regulation (FAR) 8.405 when placing an order or establishing a BPA for supplies or services. These procedures apply to all schedules.

- a. FAR 8.405-1 Ordering procedures for supplies, and services not requiring a statement of work.
- b. FAR 8.405-2 Ordering procedures for services requiring a statement of work.



13. FEDERAL INFORMATION TECHNOLOGY/TELECOMMUNICATION STANDARDS REQUIREMENTS

Ordering activities acquiring products from this Schedule must comply with the provisions of the Federal Standards Program, as appropriate (reference: NIST Federal Standards Index). Inquiries to determine whether or not specific products listed herein comply with Federal Information Processing Standards (FIPS) or Federal Telecommunication Standards (FED-STDS), which are cited by ordering activities, shall be responded to promptly by the Contractor

13.1 FEDERAL INFORMATION PROCESSING STANDARDS PUBLICATIONS (FIPS PUBS)

Information Technology products under this Schedule that do not conform to Federal Information Processing Standards (FIPS) should not be acquired unless a waiver has been granted in accordance with the applicable "FIPS Publication." Federal Information Processing Standards Publications (FIPS PUBS) are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Information concerning their availability and applicability should be obtained from the National Technical Information Service (NTIS), 5285 Port Royal Road, Springfield, Virginia 22161. FIPS PUBS include voluntary standards when these are adopted for Federal use. Individual orders for FIPS PUBS should be referred to the NTIS Sales Office, and orders for subscription service should be referred to the NTIS Subscription Officer, both at the above address, or telephone number (703) 487-4650.

13.2 FEDERAL TELECOMMUNICATION STANDARDS (FED-STDS)

Telecommunication products under this Schedule that do not conform to Federal Telecommunication Standards (FED-STDS) should not be acquired unless a waiver has been granted in accordance with the applicable "FED-STD." Federal Telecommunication Standards are issued by the U.S. Department of Commerce, National Institute of Standards and Technology (NIST), pursuant to National Security Act. Ordering information and information concerning the availability of FED-STDS should be obtained from the GSA, Federal Acquisition Service, Specification Section, 470 East L'Enfant Plaza, Suite 8100, SW, Washington, DC 20407, telephone number (202)619-8925. Please include a self-addressed mailing label when requesting information by mail. Information concerning their applicability can be obtained by writing or calling the U.S. Department of Commerce, National Institute of Standards and Technology, Gaithersburg, MD 20899, telephone number (301)975-2833.

14. CONTRACTOR TASKS / SPECIAL REQUIREMENTS (C-FSS-370) (NOV 2001)

- (a) Security Clearances: The Contractor may be required to obtain/possess varying levels of security clearances in the performance of orders issued under this contract. All costs associated with obtaining/possessing such security clearances should be factored into the price offered under the Multiple Award Schedule.
- (b) Travel: The Contractor may be required to travel in performance of orders issued under this contract. Allowable travel and per diem charges are governed by Pub .L. 99-234 and FAR Part 31, and are reimbursable by the ordering agency or can be priced as a fixed price item on orders placed under the Multiple Award Schedule. The Industrial Funding Fee does NOT apply to travel and per diem charges.
- NOTE: Refer to FAR Part 31.205-46 Travel Costs, for allowable costs that pertain to official company business travel in regards to this contract.
- (c) Certifications, Licenses and Accreditations: As a commercial practice, the Contractor may be required to obtain/possess any variety of certifications, licenses and accreditations for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such certifications, licenses and accreditations should be factored into the price offered under the Multiple Award Schedule program.
- (d) Insurance: As a commercial practice, the Contractor may be required to obtain/possess insurance coverage for specific FSC/service code classifications offered. All costs associated with obtaining/possessing such insurance should be factored into the price offered under the Multiple Award Schedule program.
- (e) Personnel: The Contractor may be required to provide key personnel, resumes or skill category descriptions in the performance of orders issued under this contract. Ordering activities may require agency approval of additions or replacements to key personnel.
- (f) Organizational Conflicts of Interest: Where there may be an organizational conflict of interest as determined by the ordering agency, the Contractor's participation in such order may be restricted in accordance with FAR Part 9.5.
- (g) Documentation/Standards: The Contractor may be requested to provide products or services in accordance with rules, regulations, OMB orders, standards and documentation as specified by the agency's order.
- (h) Data/Deliverable Requirements: Any required data/deliverables at the ordering level will be as specified or negotiated in the agency's order.
- (i) Government-Furnished Property: As specified by the agency's order, the Government may provide property, equipment, materials or resources as necessary.
- (j) Availability of Funds: Many Government agencies' operating funds are appropriated for a specific fiscal year. Funds may not be presently available for any orders placed under the contract or any option year. The Government's obligation on orders placed under this contract is contingent upon the availability of appropriated funds from which payment for ordering purposes can be made. No legal liability on the part of the Government for any payment may arise until funds are available to the ordering Contracting Officer.
- (k) Overtime: For professional services, the labor rates in the Schedule should not vary by virtue of the Contractor having worked overtime. For services applicable to the Service Contract Act (as identified in the Schedule), the labor rates in the Schedule will vary as governed by labor laws (usually assessed a time and a half of the labor rate).

15. CONTRACT ADMINISTRATION FOR ORDERING ACTIVITIES

Any ordering activity, with respect to any one or more delivery orders placed by it under this contract, may exercise the same rights of termination as might the GSA Contracting Officer under provisions of FAR 52.212-4, paragraphs (l) Termination for the ordering activity's convenience, and (m) Termination for Cause (See C.1.)

16. GSA ADVANTAGE!

GSA Advantage! is an on-line, interactive electronic information and ordering system that provides on-line access to vendors' schedule prices with ordering information. GSA Advantage! will allow the user to perform various searches across all contracts including, but not limited to:

- (1) Manufacturer;
- (2) Manufacturer's Part Number; and
- (3) Product categories.

Agencies can browse GSA Advantage! by accessing the Internet World Wide Web utilizing a browser (ex.: NetScape). The Internet address is <http://www.gsaadvantage.gov>.

17. PURCHASE OF OPEN MARKET ITEMS

NOTE: Open Market Items are also known as incidental items, noncontract items, non-Schedule items, and items not on a Federal Supply Schedule contract. ODCs (Other Direct Costs) are not part of this contract and should be treated as open market purchases. Ordering Activities procuring open market items must follow FAR 8.402(f).

For administrative convenience, an ordering activity contracting officer may add items not on the Federal Supply Multiple Award Schedule (MAS) -- referred to as open market items -- to a Federal Supply Schedule blanket purchase agreement (BPA) or an individual task or delivery order, **only if**-

- (1) All applicable acquisition regulations pertaining to the purchase of the items not on the Federal Supply Schedule have been followed (e.g., publicizing (Part 5), competition requirements (Part 6), acquisition of commercial items (Part 12), contracting methods (Parts 13, 14, and 15), and small business programs (Part 19));
- (2) The ordering activity contracting officer has determined the price for the items not on the Federal Supply Schedule is fair and reasonable;
- (3) The items are clearly labeled on the order as items not on the Federal Supply Schedule; and
- (4) All clauses applicable to items not on the Federal Supply Schedule are included in the order.

18. CONTRACTOR COMMITMENTS, WARRANTIES AND REPRESENTATIONS

a. For the purpose of this contract, commitments, warranties and representations include, in addition to those agreed to for the entire schedule contract:

- (1) Time of delivery/installation quotations for individual orders;
- (2) Technical representations and/or warranties of products concerning performance, total system performance and/or configuration, physical, design and/or functional characteristics and capabilities of a product/equipment/service/software package submitted in response to requirements which result in orders under this schedule contract.
- (3) Any representations and/or warranties concerning the products made in any literature, description, drawings and/or specifications furnished by the Contractor.

b. The above is not intended to encompass items not currently covered by the GSA Schedule contract.

19. OVERSEAS ACTIVITIES

The terms and conditions of this contract shall apply to all orders for installation, maintenance and repair of equipment in areas listed in the pricelist outside the 48 contiguous states and the District of Columbia, except as indicated below:

Not Applicable

Upon request of the Contractor, the ordering activity may provide the Contractor with logistics support, as available, in accordance with all applicable ordering activity regulations. Such ordering activity support will be provided on a reimbursable basis, and will only be provided to the Contractor's technical personnel whose services are exclusively required for the fulfillment of the terms and conditions of this contract.

20. BLANKET PURCHASE AGREEMENTS (BPAs)

The use of BPAs under any schedule contract to fill repetitive needs for supplies or services is allowable. BPAs may be established with one or more schedule contractors. The number of BPAs to be established is within the discretion of the ordering activity establishing the BPA and should be based on a strategy that is expected to maximize the effectiveness of the BPA(s). Ordering activities shall follow FAR 8.405-3 when creating and implementing BPA(s).

21. CONTRACTOR TEAM ARRANGEMENTS

Contractors participating in contractor team arrangements must abide by all terms and conditions of their respective contracts. This includes compliance with Clauses 552.238-74, Industrial Funding Fee and Sales Reporting, i.e., each contractor (team member) must report sales and remit the IFF for all products and services provided under its individual contract.

22. INSTALLATION, DEINSTALLATION, REINSTALLATION

The Davis-Bacon Act (40 U.S.C. 276a-276a-7) provides that contracts in excess of \$2,000 to which the United States or the District of Columbia is a party for construction, alteration, or repair (including painting and decorating) of public buildings or public works with the United States, shall contain a clause that no laborer or mechanic employed directly upon the site of the work shall received less than the prevailing wage rates as determined by the Secretary of Labor. The requirements of the Davis-Bacon Act do not apply if the construction work is incidental to the furnishing of supplies, equipment, or services. For example, the requirements do not apply to simple installation or alteration of a public building or public work that is incidental to furnishing supplies or equipment under a supply contract. However, if the construction, alteration or repair is segregable and exceeds \$2,000, then the requirements of the Davis-Bacon Act applies.

The ordering activity issuing the task order against this contract will be responsible for proper administration and enforcement of the Federal labor standards covered by the Davis-Bacon Act. The proper Davis-Bacon wage determination will be issued by the ordering activity at the time a request for quotations is made for applicable construction classified installation, deinstallation, and reinstallation services under SIN 132-8.

23. SECTION 508 COMPLIANCE

If applicable, Section 508 compliance information on the supplies and services in this contract are available in Electronic and Information Technology (EIT) at the following: **Robert C. Parrott, 865.218.4211**

The EIT standard can be found at: www.Section508.gov.

24. PRIME CONTRACTOR ORDERING FROM FEDERAL SUPPLY SCHEDULES

Prime Contractors (on cost reimbursement contracts) placing orders under Federal Supply Schedules, on behalf of an ordering activity, shall follow the terms of the applicable schedule and authorization and include with each order –

- (a) A copy of the authorization from the ordering activity with whom the contractor has the prime contract (unless a copy was previously furnished to the Federal Supply Schedule contractor); and
- (b) The following statement:
This order is placed under written authorization from _____ dated _____. In the event of any inconsistency between the terms and conditions of this order and those of your Federal Supply Schedule contract, the latter will govern.

Refer to www.gsa.gov/far51deviation for additional information.

25. INSURANCE—WORK ON A GOVERNMENT INSTALLATION (JAN 1997)(FAR 52.228-5)

- (a) The Contractor shall, at its own expense, provide and maintain during the entire performance of this contract, at least the kinds and minimum amounts of insurance required in the Schedule or elsewhere in the contract.
- (b) Before commencing work under this contract, the Contractor shall notify the Contracting Officer in writing that the required insurance has been obtained. The policies evidencing required insurance shall contain an endorsement to the effect that any cancellation or any material change adversely affecting the Government's interest shall not be effective—
 - (1) For such period as the laws of the State in which this contract is to be performed prescribe; or
 - (2) Until 30 days after the insurer or the Contractor gives written notice to the Contracting Officer, whichever period is longer.
- (c) The Contractor shall insert the substance of this clause, including this paragraph (c), in subcontracts under this contract that require work on a Government installation and shall require subcontractors to provide and maintain the insurance required in the Schedule or elsewhere in the contract. The Contractor shall maintain a copy of all subcontractors' proofs of required insurance, and shall make copies available to the Contracting Officer upon request.

26. SOFTWARE INTEROPERABILITY

Offerors are encouraged to identify within their software items any component interfaces that support open standard interoperability. An item's interface may be identified as interoperable on the basis of participation in a Government agency-sponsored program or in an independent organization program. Interfaces may be identified by reference to an interface registered in the component registry located at <http://www.core.gov>.

27. ADVANCE PAYMENTS

A payment under this contract to provide a service or deliver an article for the United States Government may not be more than the value of the service already provided or the article already delivered. Advance or pre-payment is not authorized or allowed under this contract. (31 U.S.C. 3324)

**TERMS AND CONDITIONS APPLICABLE TO INFORMATION TECHNOLOGY (IT)
PROFESSIONAL SERVICES (SPECIAL ITEM NUMBER 132-51 / 132-51STLOC / 132-51RC)**

***NOTE: All non-professional labor categories must be incidental to, and used solely to support professional services, and cannot be purchased separately.

1. SCOPE

- a. The prices, terms and conditions stated under Special Item Number 132-51 / 132-51STLOC / 132-51RC Information Technology Professional Services apply exclusively to IT Services within the scope of this Information Technology Schedule.
- b. The Contractor shall provide services at the Contractor's facility and/or at the ordering activity location, as agreed to by the Contractor and the ordering activity.

2. PERFORMANCE INCENTIVES I-FSS-60 Performance Incentives (April 2000)

- a. Performance incentives may be agreed upon between the Contractor and the ordering activity on individual fixed price orders or Blanket Purchase Agreements under this contract in accordance with this clause.
- b. The ordering activity must establish a maximum performance incentive price for these services and/or total solutions on individual orders or Blanket Purchase Agreements.
- c. Incentives should be designed to relate results achieved by the contractor to specified targets. To the maximum extent practicable, ordering activities shall consider establishing incentives where performance is critical to the ordering activity's mission and incentives are likely to motivate the contractor. Incentives shall be based on objectively measurable tasks.

3. ORDER

- a. Agencies may use written orders, EDI orders, blanket purchase agreements, individual purchase orders, or task orders for ordering services under this contract. Blanket Purchase Agreements shall not extend beyond the end of the contract period; all services and delivery shall be made and the contract terms and conditions shall continue in effect until the completion of the order. Orders for tasks which extend beyond the fiscal year for which funds are available shall include FAR 52.232-19 (Deviation – May 2003) Availability of Funds for the Next Fiscal Year. The purchase order shall specify the availability of funds and the period for which funds are available.
- b. All task orders are subject to the terms and conditions of the contract. In the event of conflict between a task order and the contract, the contract will take precedence.

4. PERFORMANCE OF SERVICES

- a. The Contractor shall commence performance of services on the date agreed to by the Contractor and the ordering activity.
- b. The Contractor agrees to render services only during normal working hours, unless otherwise agreed to by the Contractor and the ordering activity.
- c. The ordering activity should include the criteria for satisfactory completion for each task in the Statement of Work or Delivery Order. Services shall be completed in a good and workmanlike manner.
- d. Any Contractor travel required in the performance of IT Services must comply with the Federal Travel Regulation or Joint Travel Regulations, as applicable, in effect on the date(s) the travel is performed. Established Federal Government per diem rates will apply to all Contractor travel. Contractors cannot use GSA city pair contracts.

5. STOP-WORK ORDER (FAR 52.242-15)(AUG 1989)

- (a) The Contracting Officer may, at any time, by written order to the Contractor, require the Contractor to stop all, or any part, of the work called for by this contract for a period of 90 days after the order is delivered to the Contractor, and for any further period to which the parties may agree. The order shall be specifically identified as a stop-work order issued under this clause. Upon receipt of the order, the Contractor shall immediately comply with its terms and take all reasonable steps to minimize the incurrence of costs allocable to the work covered by the order during the period of work stoppage. Within a period of 90 days after a stop-work is delivered to the Contractor, or within any extension of that period to which the parties shall have agreed, the Contracting Officer shall either-

(1) Cancel the stop-work order; or

(2) Terminate the work covered by the order as provided in the Default, or the Termination for Convenience of the Government, clause of this contract.

(b) If a stop-work order issued under this clause is canceled or the period of the order or any extension thereof expires, the Contractor shall resume work. The Contracting Officer shall make an equitable adjustment in the delivery schedule or contract price, or both, and the contract shall be modified, in writing, accordingly, if-

(1) The stop-work order results in an increase in the time required for, or in the Contractor's cost properly allocable to, the performance of any part of this contract; and

(2) The Contractor asserts its right to the adjustment within 30 days after the end of the period of work stoppage; provided, that, if the Contracting Officer decides the facts justify the action, the Contracting Officer may receive and act upon the claim submitted at any time before final payment under this contract.

(c) If a stop-work order is not canceled and the work covered by the order is terminated for the convenience of the Government, the Contracting Officer shall allow reasonable costs resulting from the stop-work order in arriving at the termination settlement.

(d) If a stop-work order is not canceled and the work covered by the order is terminated for default, the Contracting Officer shall allow, by equitable adjustment or otherwise, reasonable costs resulting from the stop-work order.

6. INSPECTION OF SERVICES

In accordance with FAR 52.212-4 CONTRACT TERMS AND CONDITIONS--COMMERCIAL ITEMS (MAR 2009) (DEVIATION I - FEB 2007) for Firm-Fixed Price orders and FAR 52.212-4 CONTRACT TERMS AND CONDITIONS -COMMERCIAL ITEMS (MAR 2009) (ALTERNATE I - OCT 2008) (DEVIATION I - FEB 2007) applies to Time-and-Materials and Labor-Hour Contracts orders placed under this contract.

7. RESPONSIBILITIES OF THE CONTRACTOR

The Contractor shall comply with all laws, ordinances, and regulations (Federal, State, City, or otherwise) covering work of this character. If the end product of a task order is software, then FAR 52.227-14 (Dec 2007) Rights in Data - General, may apply.

8. RESPONSIBILITIES OF THE ORDERING ACTIVITY

Subject to security regulations, the ordering activity shall permit Contractor access to all facilities necessary to perform the requisite IT Professional Services.

9. INDEPENDENT CONTRACTOR

All IT Professional Services performed by the Contractor under the terms of this contract shall be as an independent Contractor, and not as an agent or employee of the ordering activity.

10. ORGANIZATIONAL CONFLICTS OF INTEREST

a. Definitions.

“Contractor” means the person, firm, unincorporated association, joint venture, partnership, or corporation that is a party to this contract.

“Contractor and its affiliates” and “Contractor or its affiliates” refers to the Contractor, its chief executives, directors, officers, subsidiaries, affiliates, subcontractors at any tier, and consultants and any joint venture involving the Contractor, any entity into or with which the Contractor subsequently merges or affiliates, or any other successor or assignee of the Contractor.

An “Organizational conflict of interest” exists when the nature of the work to be performed under a proposed ordering activity contract, without some restriction on ordering activities by the Contractor and its affiliates, may either (i) result in an unfair competitive advantage to the Contractor or its affiliates or (ii) impair the Contractor’s or its affiliates’ objectivity in performing contract work.

b. To avoid an organizational or financial conflict of interest and to avoid prejudicing the best interests of the ordering activity, ordering activities may place restrictions on the Contractors, its affiliates, chief executives, directors, subsidiaries and subcontractors at any tier when placing orders against schedule contracts. Such restrictions shall be consistent with FAR 9.505 and shall be designed to avoid, neutralize, or mitigate organizational conflicts of interest that might otherwise exist in situations related to individual orders placed against the schedule contract. Examples of situations, which may require restrictions, are provided at FAR 9.508.

11. INVOICES

The Contractor, upon completion of the work ordered, shall submit invoices for IT Professional Services. Progress payments may be authorized by the ordering activity on individual orders if appropriate. Progress payments shall be based upon completion of defined milestones or interim products. Invoices shall be submitted monthly for recurring services performed during the preceding month.

12. PAYMENTS

For firm-fixed price orders the ordering activity shall pay the Contractor, upon submission of proper invoices or vouchers, the prices stipulated in this contract for service rendered and accepted. Progress payments shall be made only when authorized by the order. For time-and-materials orders, the Payments under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to time-and-materials orders placed under this contract. For labor-hour orders, the Payment under Time-and-Materials and Labor-Hour Contracts at FAR 52.212-4 (MAR 2009) (ALTERNATE I – OCT 2008) (DEVIATION I – FEB 2007) applies to labor-hour orders placed under this contract. 52.216-31(Feb 2007) Time-and-Materials/Labor-Hour Proposal Requirements—Commercial Item Acquisition As prescribed in 16.601(e)(3), insert the following provision:

(a) The Government contemplates award of a Time-and-Materials or Labor-Hour type of contract resulting from this solicitation.
(b) The offeror must specify fixed hourly rates in its offer that include wages, overhead, general and administrative expenses, and profit. The offeror must specify whether the fixed hourly rate for each labor category applies to labor performed by—

- (1) The offeror;
- (2) Subcontractors; and/or
- (3) Divisions, subsidiaries, or affiliates of the offeror under a common control.

13. RESUMES

Resumes shall be provided to the GSA Contracting Officer or the user ordering activity upon request.

14. INCIDENTAL SUPPORT COSTS

Incidental support costs are available outside the scope of this contract. The costs will be negotiated separately with the ordering activity in accordance with the guidelines set forth in the FAR.

15. APPROVAL OF SUBCONTRACTS

The ordering activity may require that the Contractor receive, from the ordering activity's Contracting Officer, written consent before placing any subcontract for furnishing any of the work called for in a task order.

16. DESCRIPTION OF DPRA'S IT PROFESSIONAL SERVICES AND PRICING

GSA Labor Category Descriptions – beginning on page #[14](#)

GSA Hourly Rates – beginning on page #[20](#); DPRA / Contractor (Off) Site rates and Client / Government (On) Site rates.

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**USA COMMITMENT TO PROMOTE
SMALL BUSINESS PARTICIPATION
PROCUREMENT PROGRAMS**

PREAMBLE

DPRA, Incorporated provides commercial products and services to ordering activities. We are committed to promoting participation of small, small disadvantaged and women-owned small businesses in our contracts. We pledge to provide opportunities to the small business community through reselling opportunities, mentor-protégé programs, joint ventures, teaming arrangements, and subcontracting.

COMMITMENT

To actively seek and partner with small businesses.

To identify, qualify, mentor and develop small, small disadvantaged and women-owned small businesses by purchasing from these businesses whenever practical.

To develop and promote company policy initiatives that demonstrate our support for awarding contracts and subcontracts to small business concerns.

To undertake significant efforts to determine the potential of small, small disadvantaged and women-owned small business to supply products and services to our company.

To insure procurement opportunities are designed to permit the maximum possible participation of small, small disadvantaged, and women-owned small businesses.

To attend business opportunity workshops, minority business enterprise seminars, trade fairs, procurement conferences, etc., to identify and increase small businesses with whom to partner.

To publicize in our marketing publications our interest in meeting small businesses that may be interested in subcontracting opportunities.

We signify our commitment to work in partnership with small, small disadvantaged and women-owned small businesses to promote and increase their participation in ordering activity contracts. To accelerate potential opportunities please contact

Robert C. Parrott, Chief Operating

Phone: 865.218.4211

DPRAGSA@dpra.com

Fax: 865.777.4010

**BEST VALUE
BLANKET PURCHASE AGREEMENT
FEDERAL SUPPLY SCHEDULE**

(Insert Customer Name)

In the spirit of the Federal Acquisition Streamlining Act (ordering activity) and **DPRA, Incorporated** enter into a cooperative agreement to further reduce the administrative costs of acquiring commercial items from the General Services Administration (GSA) Federal Supply Schedule Contract **IT-70 GS-35F-380AA**.

Federal Supply Schedule contract BPAs eliminate contracting and open market costs such as: search for sources; the development of technical documents, solicitations and the evaluation of offers. Teaming Arrangements are permitted with Federal Supply Schedule Contractors in accordance with Federal Acquisition Regulation ([FAR](#)) 9.6.

This BPA will further decrease costs, reduce paperwork, and save time by eliminating the need for repetitive, individual purchases from the schedule contract. The end result is to create a purchasing mechanism for the ordering activity that works better and costs less.

Signatures

Ordering Activity

Date

Contractor

Date

See www.gsa.gov/bpaestablishment

(CUSTOMER NAME)
BLANKET PURCHASE AGREEMENT

Pursuant to GSA Federal Supply Schedule Contract Number **IT-70 GS-35F-380AA**, Blanket Purchase Agreements, **DPRA**, **Incorporated** agrees to the following terms of a Blanket Purchase Agreement (BPA) EXCLUSIVELY WITH (ordering activity):

(1) The following contract items can be ordered under this BPA. All orders placed against this BPA are subject to the terms and conditions of the contract, except as noted below:

MODEL NUMBER/PART NUMBER	*SPECIAL BPA DISCOUNT/PRICE
_____	_____
_____	_____
_____	_____

(2) Delivery:

DESTINATION	DELIVERY SCHEDULES / DATES
_____	_____
_____	_____
_____	_____

(3) The ordering activity estimates, but does not guarantee, that the volume of purchases through this agreement will be _____.

(4) This BPA does not obligate any funds.

(5) This BPA expires on _____ or at the end of the contract period, whichever is earlier.

(6) The following office(s) is hereby authorized to place orders under this BPA:

OFFICE	POINT OF CONTACT
_____	_____
_____	_____
_____	_____

(7) Orders will be placed against this BPA via Electronic Data Interchange (EDI), FAX, or paper.

(8) Unless otherwise agreed to, all deliveries under this BPA must be accompanied by delivery tickets or sales slips that must contain the following information as a minimum:

- (a) Name of Contractor;
- (b) Contract Number;
- (c) BPA Number;
- (d) Model Number or National Stock Number (NSN);
- (e) Purchase Order Number;
- (f) Date of Purchase;
- (g) Quantity, Unit Price, and Extension of Each Item (unit prices and extensions need not be shown when incompatible with the use of automated systems; provided, that the invoice is itemized to show the information); and
- (h) Date of Shipment.

(9) The requirements of a proper invoice are specified in the Federal Supply Schedule contract. Invoices will be submitted to the address specified within the purchase order transmission issued against this BPA.

(10) The terms and conditions included in this BPA apply to all purchases made pursuant to it. In the event of an inconsistency between the provisions of this BPA and the Contractor's invoice, the provisions of this BPA will take precedence.

BASIC GUIDELINES FOR USING “CONTRACTOR TEAM ARRANGEMENTS”

Federal Supply Schedule Contractors may use “Contractor Team Arrangements” (see [FAR 9.6](#)) to provide solutions when responding to a ordering activity requirements.

These Team Arrangements can be included under a Blanket Purchase Agreement (BPA). BPAs are permitted under all Federal Supply Schedule contracts.

Orders under a Team Arrangement are subject to terms and conditions of the Federal Supply Schedule Contract.

Participation in a Team Arrangement is limited to Federal Supply Schedule Contractors.

Customers should refer to FAR 9.6 for specific details on Team Arrangements. See also www.gsa.gov/contractorteamarrangements.

Here is a general outline on how it works:

- The customer identifies their requirements.
- Federal Supply Schedule Contractors may individually meet the customer's needs, or -
- Federal Supply Schedule Contractors may individually submit a Schedules “Team Solution” to meet the customer's requirement.
- Customers make a best value selection.

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SIN 132-51 / 132-51RC / 132-51STLOC – GSA LABOR CATEGORY DESCRIPTIONS

Experience Substitutions Methodology:

High School Diploma + 4 years additional experience	Equals	Bachelors Degree
Bachelors Degree + 2 years additional experience	Equals	Masters Degree
Masters Degree + 3 years additional experience	Equals	PhD

Education Substitutions Methodology:

A Ph.D. may be substituted for 3 years of required experience with a Masters Degree or 5 years with a Bachelors Degree.
A Masters Degree may be substituted for 2 years of required experience with a Bachelors Degree.
A Bachelors Degree may be substituted for 5 years of required experience with a High School Diploma.

	GSA Labor Category	Education	Experience	Functional Responsibility
1	Program Manager III	Masters degree	10 years	Plans, organizes, and controls the overall activities of the IT contract. Responsible for the recruiting, staffing, management, technical quality, scheduling, and cost performance of all task orders issued under the IT contract. Consults with the Contracting Officer's Representative (COR) to minimize costs and maximize efficiency in achieving the stated IT requirements. Ensures that all activities conform with the terms and conditions of the IT contract and task ordering procedures. Provides direction and technical integration across IT task orders and oversees the complete systems development effort from requirements analysis and feasibility studies to post implementation evaluation. Manages sophisticated systems engineering and analysis techniques to define and develop complex information systems on multiple platforms and development environments. Oversees feasibility studies to determine new or changed procedures or applications of information technology in particular system functional areas. Responsible for defining, reviewing and approving functional requirements and overseeing system testing and implementation. Utilizes knowledge of hardware, software, and user needs for overseeing the design of complete information systems. Provides experienced technical direction to members of the project team. Responsible for overall management of the design and development of entire, large information systems..
2	Task Order Manager III	Masters degree	8 years	Plans, organizes, and controls the overall activities of one or more specific IT task orders under the supervision of the IT Program Manager. Responsible for IT task order management, allocation of available resources, staffing, technical support, quality assurance, scheduling, project deliverables and cost management. Requires knowledge of and the ability to originate and apply new and unique methods and procedures to minimize costs and maximize efficiency in achieving the requirements of the task order within budget. Provides technical and administrative direction for IT task order personnel, including the review of work products for correctness and quality, adherence to the project scope and objectives, and progress in accordance with schedules. Coordinates with the IT Program Manager to ensure problem resolution and user satisfaction. Prepares milestone status reports and deliveries and presentations of the finished product. Responsibilities include supervision and utilization of sophisticated systems engineering and analysis techniques to define and develop complex information systems on multiple platforms and development environments as required under a task order. Manages feasibility studies to determine new or changed procedures or applications of information technology in particular system functional areas. Defines reviews and supervises functional requirements, system testing and implementation. Utilizes in depth knowledge of hardware, software, and user needs for supervision of the design of complete information systems. Provides experienced technical direction to members of the task order team. Responsible for supervising the required task order design and development of large information systems.

SIN 132-51 / 132-51RC / 132-51STLOC – GSA LABOR CATEGORY DESCRIPTIONS

	GSA Labor Category	Education	Experience	Functional Responsibility
3	Project Control Specialist II	Bachelors degree	2 years	Under the supervision of a Task Order Manager, provides financial management, administration, and schedule control over the activities of one or more specific IT activities within large task orders. Supports the Task Order manager in task order management, efficient allocation of resources, staffing, technical support, quality assurance, scheduling, task order deliverables and cost management. Requires knowledge of methods and procedures to minimize costs and maximize efficiency in achieving the requirements of the task order within budget. Performs evaluations of IT procedures, processes, models, and systems related to technical and contractual management and reports problems and recommends/implements solutions. Under the guidance of the Task Order Manager, provides technical and administrative direction for IT task order personnel, including the review of IT work products for correctness, adherence to the project scope and objectives, and progress in accordance with schedules. Coordinates with the Task Order Manager to ensure problem resolution and user satisfaction. Prepares milestone status reports and deliveries and presentations of the finished product. Provides support through utilization of sophisticated systems engineering and analysis techniques to define and develop complex information systems on multiple platforms and development environments as required within large task orders. Through supervision from the Task Order Manager, provides technical direction for feasibility studies to determine new or changed procedures or applications of information technology in particular system functional areas. Assists in defining, reviewing and supporting functional requirements, system testing and implementation. Utilizes knowledge of hardware, software, and user needs for assistance in the design of information systems. Supports activities for required task order design and development of information systems.
4	Sr Consultant II	Masters degree	10 years	Responsible for the design, development and technical execution of large, complex IT projects in coordination with the Task Order Manager. Applies sophisticated technical and management systems analysis methods to define and develop solutions to complex problems and issues. Responsible for determining technical IT project objectives and selecting or performing/overseeing conceptual and methodological design for the IT project execution. Conducts or directs the most technical aspects of the IT project and monitors the execution of all IT project activities. Provides technical direction to members of the IT project team.
5	Consultant V	Bachelors degree	10 years	Responsible for the design, development and technical execution of complex IT projects in coordination with a Sr Consultant or a Task Order Manager. Applies sophisticated technical and management systems analysis methods to define and develop solutions to complex problems and issues. Responsible for determining technical IT project objectives and selecting or performing/overseeing conceptual and methodological design for the IT project execution. Conducts or directs the most technical aspects of the IT project and monitors the execution of all IT project activities. Provides technical direction to members of the IT project team.
6	Consultant IV	Bachelors degree	8 years	Responsible for the design, development and technical execution of less complex IT projects and supports execution of more complex IT projects under the direction of a higher level Consultant or a Task Order Manager. Applies technical and management systems analysis methods to define and develop solutions to problems and issues. For less complex IT projects, responsible for determining technical IT project objectives and selecting or performing/overseeing conceptual and methodological design for the IT project execution. Conducts technical aspects of the IT project, and monitors the execution of less complex IT project activities. Provides technical direction to lower level members of the IT project team.
7	Consultant II	Bachelors degree	4 years	Responsible for the execution of IT project tasks under the direction of a higher level Consultant or a Task Order Manager. Applies technical and management systems analysis methods to define and develop solutions to problems and issues.
8	Consultant I	Bachelors degree	2 years	Supports the execution of IT project tasks under the direction of a higher level Consultant or a Task Order Manager. Applies technical and management systems analysis methods to define and develop solutions to problems and issues.
9	Junior Consultant	Bachelors degree	Entry level (0 years)	Supports the execution of IT project tasks under the direction of a higher level Consultant or a Task Order Manager. Applies technical and management systems analysis methods to define and develop solutions to problems and issues.

SIN 132-51 / 132-51RC / 132-51STLOC – GSA LABOR CATEGORY DESCRIPTIONS

	GSA Labor Category	Education	Experience	Functional Responsibility
10	Network Engineer IV	Bachelors degree	8 years	Responsible for the design, configuration, implementation, and maintenance of networks that link numerous computing platforms and operating systems using a variety of network topologies and protocols. Performs optimization of all hardware elements of the network facilities and system testing and optimization of the software components. Responsible for the administration of all aspects of networks, including communications, security, license administration, file services, back up procedures, electronic mail, and printing services.
11	Network Engineer III	Bachelors degree	4 years	Responsible for the design, configuration, implementation, and maintenance of networks that link numerous computing platforms and operating systems using a variety of network topologies and protocols. Performs optimization of all hardware elements of the network facilities and system testing and optimization of the software components. Responsible for the administration of all aspects of networks, including communications, security, license administration, file services, back up procedures, electronic mail, and printing services.
12	Network Administrator II	Bachelors degree	5 years	Responsible for the implementation and maintenance of networks that link numerous computing platforms and operating systems using a variety of network topologies and protocols. Responsible for the administration of all aspects of networks, including communications, security, license administration, file services, back up procedures, electronic mail, and printing services.
13	Network Administrator I	Bachelors degree	3 years	Responsible for the implementation and maintenance of networks that link numerous computing platforms and operating systems using a variety of network topologies and protocols. Supports the administration of networks, including communications, security, license administration, file services, back up procedures, electronic mail, and printing services.
14	Computer Security Analyst III	Bachelors degree	4 years	Implements and maintains firewalls and other measures to ensure the security of data. Responsible for developing techniques to back up and store data to prevent loss of or damage to information, designing firewalls to prevent unauthorized access by local and Internet users, and developing measures to assure the security of data transmissions.
15	Sr System Engineer I	Masters degree	10 years	Applies sophisticated systems engineering and analysis techniques to define and develop complex information systems on multiple platforms and development environments. Conducts feasibility studies to determine new or changed procedures or applications of information technology in particular system functional areas. Defines functional requirements and oversees system testing and implementation. Combines expert knowledge of hardware, software, and user needs in the design of a complete information system. Provides technical direction to members of the IT project team. Responsible for overseeing the design and development of entire, large information systems.
16	System Engineer IV	Bachelors degree	8 years	Applies sophisticated systems engineering and analysis techniques to define and develop complex information systems on multiple platforms and development environments. Conducts feasibility studies to determine new or changed procedures or applications of information technology in particular system functional areas. Defines functional requirements and oversees/conducts system testing and implementation. Combines expert knowledge of hardware, software, and user needs in the design of a complete information system. Provides technical direction to members of the project team. Responsible for overseeing the design and development of entire, large information systems.
17	System Engineer III	Bachelors degree	4 years	Applies systems engineering and analysis techniques to define and develop information systems on multiple platforms and development environments. Conducts feasibility studies to determine new or changed procedures or applications of information technology in particular system functional areas. Defines functional requirements and conducts system testing and implementation. Applies knowledge of hardware, software, and user needs in the design of a complete information system. Provides technical direction to lower level members of the project team. Responsible for overseeing the design and development of smaller, or portions of larger, information systems.
18	System Engineer II	Bachelors degree	2 years	Applies systems engineering and analysis techniques to define and develop information system elements under the direction of a System Engineer 3 or higher. Conducts feasibility studies to determine new or changed procedures or applications of information technology in particular system functional areas. Conducts system testing and implementation. Applies knowledge of hardware, software, and user needs in the design of information system elements.
19	System Engineer I	Bachelors degree	Entry level (0 years)	Applies systems engineering and analysis techniques to define and develop information system elements under the direction of a System Engineer 3 or higher. Participates in feasibility studies, system testing and implementation.

SIN 132-51 / 132-51RC / 132-51STLOC – GSA LABOR CATEGORY DESCRIPTIONS

	GSA Labor Category	Education	Experience	Functional Responsibility
20	System Analyst V	Bachelors degree	8 years	Applies sophisticated systems analysis techniques to define and develop complex information systems. Confers with Subject Matter Experts to determine application requirements and recommend system alternative solutions. Defines problems and develops system requirements and program specifications from which programmers prepare detailed flowcharts, programs, and tests. Coordinates closely with engineers and programmers to ensure proper implementation of program and systems specifications. Provides technical direction to lower level members of the project team.
21	System Analyst IV	Bachelors degree	6 years	Applies sophisticated systems analysis techniques to define and develop complex information systems. Confers with Subject Matter Experts to determine application requirements and recommend system alternative solutions. Defines problems and develops system requirements and program specifications from which programmers prepare detailed flowcharts, programs, and tests. Coordinates closely with engineers and programmers to ensure proper implementation of program and systems specifications. Provides technical direction to lower level members of the project team.
22	System Analyst III	Bachelors degree	4 years	Applies systems analysis techniques to define and develop less complex information systems. Confers with higher level analysts and Subject Matter Experts to determine application requirements and recommend system alternative solutions. Defines problems and develops system requirements and program specifications from which programmers prepare detailed flowcharts, programs, and tests. Coordinates closely with engineers and programmers to ensure proper implementation of program and systems specifications. Provides technical direction to lower level members of the project team.
23	System Analyst II	Bachelors degree	2 years	Under the direction of a higher level analyst, applies systems analysis techniques to define and develop information systems, including application requirements and system alternative solutions. Supports development of system requirements and program specifications.
24	System Analyst I	Bachelors degree	Entry level (0 years)	Under the direction of a higher level analyst, applies systems analysis techniques to define and develop information systems, including application requirements and system alternative solutions. Supports development of system requirements and program specifications.
25	Sr Applications Programmer III	Masters degree	10 years	Analyzes systems requirements and design specifications for complex application software; develops block diagrams, logic flow charts, and algorithms; designs screen layouts, record layouts, and report formats; translates detailed designs into computer programs; tests, debugs, and refines computer programs to produce the required product; prepares required documentation including both program and user level documentation; enhances program(s) to reduce operating time or improve efficiency; and provides technical direction to lower level programmers. Requires extensive knowledge of multiple programming languages and the ability to choose the appropriate type of program to use for a given application.
26	Applications Programmer IV	Bachelors degree	10 years	Analyzes systems requirements and design specifications for application software; develops block diagrams, logic flowcharts, and algorithms; designs screen layouts, record layouts, and report formats; translates detailed designs into computer programs; tests, debugs, and refines computer programs to produce the required product; prepares required documentation including both program and user level documentation; enhances program(s) to reduce operating time or improve efficiency; and provides technical direction to lower level programmers. Requires extensive knowledge of multiple programming languages and the ability to choose the appropriate type of program to use for a given application.
27	Applications Programmer III	Bachelors degree	6 years	Develops block diagrams, logic flowcharts, and algorithms; designs screen layouts, record layouts, and report formats; translates detailed designs into computer programs; tests, debugs, and refines computer programs to produce the required product; prepares required documentation including both program and user level documentation; enhances program(s) to reduce operating time or improve efficiency; and provides technical direction to lower level programmers. Requires extensive knowledge of at least one programming language.
28	Applications Programmer II	Bachelors degree	3 years	Translates detailed designs into computer programs; tests, debugs, and refines computer programs to produce the required product; prepares required documentation including both program and user level documentation; enhances program(s) to reduce operating time or improve efficiency; and provides technical direction to lower level programmers. Requires extensive knowledge of at one or more programming languages.
29	Applications Programmer I	Bachelors degree	Entry level (0 years)	Translates detailed designs into computer programs; tests, debugs, and refines computer programs to produce the required product; prepares required documentation including both program and user level documentation. Requires thorough knowledge of at least one programming language.

SIN 132-51 / 132-51RC / 132-51STLOC – GSA LABOR CATEGORY DESCRIPTIONS

	GSA Labor Category	Education	Experience	Functional Responsibility
30	Database Administrator III	Bachelors degree	6 years	Performs functions related to the maintenance and management of established databases. Responsible for control of data storage, retrieval, analysis, access, and security. Develops standards, procedures, and conventions for database usage.
31	Database Administrator I	Bachelors degree	2 years	Performs functions related to the maintenance and management of established databases.
32	Internet Application Designer III	Bachelors degree	4 years	Performs functions related to the design of Internet and Intranet systems and development of associated application programs. Provides leadership in the design and development of web pages. Responsible for the overall design and implementation of Internet- and web-based projects.
33	Internet Developer III	Bachelors degree	6 years	Performs functions related to the development of Internet applications and web pages.
34	Internet Developer I	Bachelors degree	2 years	Performs functions related to the development of Internet applications and web pages.
35	Spatial Graphics Info. Specialist II	Bachelors degree	4 years	Uses complex computer graphics programs across multiple platforms and formats, including geographical information systems (GIS) and computer information according to project requirements. Creates complex computer graphics and provides technical direction to lower level graphics information specialists.
36	Spatial Graphics Info. Specialist I	Bachelors degree	2 years	Under the direction of a higher level specialist, uses computer graphics programs, including geographical information systems (GIS) and computer aided design (CAD), to prepare graphical information according to project requirements.
37	Sr Subject Matter Expert I	Masters degree	10 years	Provides 1) expert-level domain and functional IT consulting, analysis, and support to personnel or 2) expert-level IT consulting regarding highly specialized technologies or methods. Has extensive knowledge in an area of specialization which is necessary for effective implementation of the project.
38	Subject Matter Expert III	Bachelors degree	7 years	Provides 1) expert-level domain and functional IT consulting, analysis, and support to personnel or 2) expert-level IT consulting regarding highly specialized technologies or methods. Has extensive knowledge in an area of specialization which is necessary for effective implementation of the project.
39	Functional Specialist IV	Bachelors degree	5 years	Provides functional consulting, analysis, and support of data and/or business practice issues related to the effective implementation of the information system. Identifies and documents problems traced to both original data quality issues and system outputs and recommends solutions. Combines knowledge of industry practices to identify data quality issues and provide information to IT professionals to design systems that match Areal-world@ functions.
40	Functional Specialist III	Bachelors degree	3 years	Provides functional consulting, analysis, and support of data and/or business practice issues related to the effective implementation of the information system. Identifies and documents problems traced to both original data quality issues and system outputs and recommends solutions. Combines knowledge of industry practices to identify data quality issues and provide information to IT professionals to design systems that match Areal-world@ functions.
41	Data Analyst II	Bachelors degree	1 year	Performs analyses of data and data source characteristics, relationships and logic necessary for effective implementation of the information system. Identifies and documents problems traced to both original data quality issues and system outputs and recommends solutions. Often combines domain knowledge and knowledge of system performance requirements in supporting system development and performance testing processes.
42	Technical Writer II	Bachelors degree	2 years	Develops, writes, and edits technical material for manuals, reports, training materials, and other types of documentation for use by both technical and non-technical users. Emphasis based on information technology systems documentation, including Life Cycle documentation, user manuals and requirements documentation.
43	Computer Systems Trainer I	Bachelors degree	4 years	Responsible for the preparation of information technology systems training materials, including both instructor and student materials related to the effective implementation of the information system. Develops IT course outlines, course manuals, workbooks, training exercises, completion certificates, and course critique forms. Presents IT instructional classes, workshops, and seminars.

SIN 132-51 / 132-51RC / 132-51STLOC – GSA LABOR CATEGORY DESCRIPTIONS

	GSA Labor Category	Education	Experience	Functional Responsibility
45	Computer Operator II	High school diploma	2 years	Operates complex computer systems to support the needs of the client. Work may include extracting and entering data into relational databases, scanning documents for incorporation into data systems, or verifying the quality and accuracy of the data in automated information systems.
44	Computer Operator I	High school diploma	1 year	Operates complex computer systems to support the needs of the client. Work may include extracting and entering data into relational databases, scanning documents for incorporation into data systems, or verifying the quality and accuracy of the data in automated information systems.
46	Computer Maintenance Specialist	High school diploma	2 years	To achieve the stated IT requirements, responsible for the installation, testing, maintenance, and repair of the hardware components of an information system. Selects equipment which most optimally meets technical standard and specifications.
47	IT Systems Support II	High school diploma	2 years	For Computer Facilities Management task orders processes applications for user accounts and maintains IT system documents required for task order completion. Also, performs high level secretarial/project administrative functions including production of presentations, data entry, attending and documenting meeting minutes with the client, proofreading, filing, and report production.
48	Software Applications Support I	High school diploma	Entry level (0 years)	To achieve the stated IT requirements, supports the development of written documentation (reports, computer manuals, etc.) as part of the software application development process. Types and proofreads letters, reports, presentations, training material, and other documentation.
49	Contract Manager IV	Bachelors degree	8 years	To achieve the stated IT requirements, performs management activities related to contract administration and finance, including assuring that all task order procedures and contract-level reporting, budgeting, and cost control procedures are in place and conform with the terms and conditions of the IT contract and task ordering procedures. Researches and recommends solutions to contractual issues.
50	Contract Administrator III	Bachelors degree	4 years	Supports the Contract Manager and Program Manager in activities related to contract and task order administrative functions of IT projects, including reporting, budgeting, and cost control.
51	Sr. Software Developer II	Masters degree	10 years	Develops advanced computer software using object-oriented software development tools. Based on a detailed understanding and analysis of project requirements, develops customized software code to meet project needs. Develops and refines automated algorithms to address client requirements. Develops various user interfaces and business logic. Develops code that manipulates relational databases. Provides technical direction to lower level developers.
52	Software Developer V	Bachelors degree	10 years	Develops advanced computer software using object-oriented software development tools. Based on a detailed understanding and analysis of project requirements, develops customized software code to meet project needs. Develops and refines automated algorithms to address client requirements. Develops various user interfaces and business logic. Develops code that manipulates relational databases. Provides technical direction to lower level developers.
53	Software Developer IV	Bachelors degree	8 years	Develops advanced computer software using object-oriented software development tools. Based on a detailed understanding and analysis of project requirements, develops customized software code to meet project needs. Develops and refines automated algorithms to address client requirements. Develops various user interfaces and business logic. Develops code that manipulates relational databases. Provides technical direction to lower level developers.
54	Software Developer II	Bachelors degree	4 years	Develops advanced computer software using object-oriented software development tools. Based on a detailed understanding and analysis of project requirements, develops customized software code to meet project needs. Develops and refines automated algorithms to address client requirements. Develops various user interfaces and business logic. Develops code that manipulates relational databases. Work under the direction of higher level developers or managers.
55	Software Developer I	Bachelors degree	2 years	Develops advanced computer software using object-oriented software development tools. Based on a detailed understanding and analysis of project requirements, develops customized software code to meet project needs. Develops and refines automated algorithms to address client requirements. Develops various user interfaces and business logic. Develops code that manipulates relational databases. Work under the direction of higher level developers or managers.

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SIN 132-51 / 132-51RC / 132-51STLOC – GSA HOURLY RATES

DPRA IT-70: Contractor / DPRA (Off) Site Hourly Rates							
	SIN	GSA Labor Category	GSA Price Year 1	GSA Price Year 2	GSA Price Year 3	GSA Price Year 4	GSA Price Year 5
			5/13/13 - 5/12/14	5/13/14 - 5/12/15	5/13/15 - 5/12/16	5/13/16 - 5/12/17	5/13/17 - 5/12/18
1	132-51	Program Manager III	\$246.85	\$251.54	\$256.32	\$261.19	\$266.15
2	132-51	Task Order Manager III	\$139.45	\$142.10	\$144.80	\$147.55	\$150.36
3	132-51	Project Control Specialist II	\$93.80	\$95.59	\$97.40	\$99.25	\$101.14
4	132-51	Sr Consultant II	\$222.17	\$226.39	\$230.69	\$235.07	\$239.54
5	132-51	Consultant V	\$159.59	\$162.63	\$165.72	\$168.87	\$172.07
6	132-51	Consultant IV	\$123.43	\$125.77	\$128.16	\$130.60	\$133.08
7	132-51	Consultant II	\$87.73	\$89.40	\$91.10	\$92.83	\$94.59
8	132-51	Consultant I	\$76.60	\$78.06	\$79.54	\$81.05	\$82.59
9	132-51	Junior Consultant	\$64.18	\$65.40	\$66.64	\$67.91	\$69.20
10	132-51	Network Engineer IV	\$143.17	\$145.89	\$148.67	\$151.49	\$154.37
11	132-51	Network Engineer III	\$133.30	\$135.83	\$138.41	\$141.04	\$143.72
12	132-51	Network Administrator III	\$123.43	\$125.77	\$128.16	\$130.60	\$133.08
13	132-51	Network Administrator II	\$105.01	\$107.01	\$109.04	\$111.11	\$113.22
14	132-51	Computer Security Analyst III	\$138.24	\$140.86	\$143.54	\$146.27	\$149.05
15	132-51	Sr System Engineer I	\$201.10	\$204.92	\$208.81	\$212.78	\$216.82
16	132-51	System Engineer IV	\$141.75	\$144.45	\$147.19	\$149.99	\$152.84
17	132-51	System Engineer III	\$117.23	\$119.46	\$121.73	\$124.04	\$126.40
18	132-51	System Engineer II	\$101.09	\$103.01	\$104.97	\$106.96	\$109.00
19	132-51	System Engineer I	\$86.82	\$88.47	\$90.15	\$91.87	\$93.61
20	132-51	System Analyst V	\$149.45	\$152.29	\$155.19	\$158.14	\$161.14
21	132-51	System Analyst IV	\$131.64	\$134.14	\$136.69	\$139.29	\$141.93
22	132-51	System Analyst III	\$123.43	\$125.77	\$128.16	\$130.60	\$133.08
23	132-51	System Analyst II	\$93.80	\$95.59	\$97.40	\$99.25	\$101.14
24	132-51	System Analyst I	\$79.27	\$80.78	\$82.31	\$83.87	\$85.47
25	132-51	Sr Applications Programmer III	\$272.46	\$277.64	\$282.92	\$288.29	\$293.77
26	132-51	Applications Programmer IV	\$188.32	\$191.90	\$195.54	\$199.26	\$203.04
27	132-51	Applications Programmer III	\$148.11	\$150.92	\$153.79	\$156.71	\$159.69
28	132-51	Applications Programmer II	\$109.04	\$111.11	\$113.22	\$115.37	\$117.57
29	132-51	Applications Programmer I	\$74.58	\$76.00	\$77.44	\$78.91	\$80.41
30	132-51	Database Administrator III	\$132.15	\$134.67	\$137.22	\$139.83	\$142.49
31	132-51	Database Administrator I	\$90.33	\$92.04	\$93.79	\$95.57	\$97.39
32	132-51	Internet Application Designer III	\$121.32	\$123.63	\$125.98	\$128.37	\$130.81
33	132-51	Internet Developer III	\$128.36	\$130.80	\$133.29	\$135.82	\$138.40
34	132-51	Internet Developer I	\$94.76	\$96.56	\$98.40	\$100.27	\$102.17
35	132-51	Spatial Graphics Info. Specialist II	\$118.49	\$120.74	\$123.03	\$125.37	\$127.75
36	132-51	Spatial Graphics Info. Specialist I	\$97.20	\$99.05	\$100.93	\$102.85	\$104.80
37	132-51	Sr Subject Matter Expert I	\$207.36	\$211.29	\$215.31	\$219.40	\$223.57
38	132-51	Subject Matter Expert III	\$148.11	\$150.92	\$153.79	\$156.71	\$159.69
39	132-51	Functional Specialist IV	\$148.11	\$150.92	\$153.79	\$156.71	\$159.69
40	132-51	Functional Specialist III	\$127.16	\$129.57	\$132.04	\$134.54	\$137.10
41	132-51	Data Analyst II	\$84.41	\$86.02	\$87.65	\$89.32	\$91.01
42	132-51	Technical Writer II	\$83.93	\$85.52	\$87.15	\$88.80	\$90.49
43	132-51	Computer Systems Trainer I	\$135.98	\$138.56	\$141.19	\$143.87	\$146.61
44	132-51	Computer Operator II	\$64.18	\$65.40	\$66.64	\$67.91	\$69.20
45	132-51	Computer Operator I	\$58.30	\$59.40	\$60.53	\$61.68	\$62.85
46	132-51	Computer Maintenance Specialist	\$69.30	\$70.61	\$71.95	\$73.32	\$74.71
47	132-51	IT Systems Support II	\$69.12	\$70.43	\$71.77	\$73.13	\$74.52
48	132-51	Software Applications Support I	\$53.17	\$54.18	\$55.21	\$56.26	\$57.33
49	132-51	Contract Manager IV	\$194.62	\$198.32	\$202.08	\$205.92	\$209.84
50	132-51	Contract Administrator III	\$79.26	\$80.76	\$82.30	\$83.86	\$85.46
51	132-51	Sr Software Developer II	\$222.17	\$226.39	\$230.69	\$235.07	\$239.54
52	132-51	Software Developer V	\$172.80	\$176.08	\$179.42	\$182.83	\$186.31
53	132-51	Software Developer IV	\$148.11	\$150.92	\$153.79	\$156.71	\$159.69
54	132-51	Software Developer II	\$112.00	\$114.13	\$116.30	\$118.51	\$120.76
55	132-51	Software Developer I	\$91.04	\$92.77	\$94.53	\$96.33	\$98.16

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SIN 132-51 / 132-51RC / 132-51STLOC – GSA HOURLY RATES

DPRA IT-70: Client / Government (On) Site Hourly Rates								
	SIN	GSA Labor Category	GSA Price	GSA Price	GSA Price	GSA Price	GSA Price	
			Year 1	Year 2	Year 3	Year 4	Year 5	
			5/13/13 - 5/12/14	5/13/14 - 5/12/15	5/13/15 - 5/12/16	5/13/16 - 5/12/17	5/13/17 - 5/12/18	
1	132-51	Program Manager III	\$161.76	\$164.83	\$167.96	\$171.15	\$174.41	
2	132-51	Task Order Manager III	\$108.78	\$110.85	\$112.96	\$115.10	\$117.29	
3	132-51	Project Control Specialist II	\$70.67	\$72.01	\$73.38	\$74.77	\$76.19	
4	132-51	Sr Consultant II	\$147.49	\$150.29	\$153.15	\$156.06	\$159.02	
5	132-51	Consultant V	\$124.50	\$126.87	\$129.28	\$131.73	\$134.24	
6	132-51	Consultant IV	\$105.44	\$107.44	\$109.48	\$111.56	\$113.68	
7	132-51	Consultant II	\$67.74	\$69.02	\$70.33	\$71.67	\$73.03	
8	132-51	Consultant I	\$53.55	\$54.56	\$55.60	\$56.66	\$57.73	
9	132-51	Junior Consultant	\$44.68	\$45.53	\$46.39	\$47.28	\$48.17	
10	132-51	Network Engineer IV	\$97.38	\$99.23	\$101.11	\$103.03	\$104.99	
11	132-51	Network Engineer III	\$80.45	\$81.98	\$83.54	\$85.13	\$86.74	
12	132-51	Network Administrator III	\$78.78	\$80.27	\$81.80	\$83.35	\$84.93	
13	132-51	Network Administrator II	\$66.29	\$67.55	\$68.84	\$70.15	\$71.48	
14	132-51	Computer Security Analyst III	\$101.39	\$103.31	\$105.28	\$107.28	\$109.31	
15	132-51	Sr System Engineer I	\$156.89	\$159.87	\$162.91	\$166.00	\$169.16	
16	132-51	System Engineer IV	\$115.08	\$117.27	\$119.50	\$121.77	\$124.08	
17	132-51	System Engineer III	\$94.66	\$96.46	\$98.29	\$100.16	\$102.06	
18	132-51	System Engineer II	\$84.07	\$85.66	\$87.29	\$88.95	\$90.64	
19	132-51	System Engineer I	\$64.99	\$66.23	\$67.48	\$68.77	\$70.07	
20	132-51	System Analyst V	\$127.30	\$129.71	\$132.18	\$134.69	\$137.25	
21	132-51	System Analyst IV	\$110.70	\$112.80	\$114.94	\$117.13	\$119.35	
22	132-51	System Analyst III	\$93.93	\$95.72	\$97.54	\$99.39	\$101.28	
23	132-51	System Analyst II	\$75.31	\$76.74	\$78.20	\$79.68	\$81.20	
24	132-51	System Analyst I	\$66.86	\$68.13	\$69.42	\$70.74	\$72.09	
25	132-51	Sr Applications Programmer III	\$212.56	\$216.60	\$220.71	\$224.91	\$229.18	
26	132-51	Applications Programmer IV	\$146.92	\$149.71	\$152.55	\$155.45	\$158.40	
27	132-51	Applications Programmer III	\$89.55	\$91.25	\$92.98	\$94.75	\$96.55	
28	132-51	Applications Programmer II	\$80.36	\$81.88	\$83.44	\$85.02	\$86.64	
29	132-51	Applications Programmer I	\$47.55	\$48.46	\$49.38	\$50.32	\$51.27	
30	132-51	Database Administrator III	\$103.10	\$105.06	\$107.06	\$109.09	\$111.17	
31	132-51	Database Administrator I	\$80.17	\$81.69	\$83.24	\$84.82	\$86.44	
32	132-51	Internet Application Designer III	\$94.64	\$96.44	\$98.27	\$100.14	\$102.04	
33	132-51	Internet Developer III	no Government-site rate offered					
34	132-51	Internet Developer I	\$73.93	\$75.33	\$76.76	\$78.22	\$79.71	
35	132-51	Spatial Graphics Info. Specialist II	\$91.45	\$93.19	\$94.96	\$96.77	\$98.60	
36	132-51	Spatial Graphics Info. Specialist I	\$75.83	\$77.27	\$78.74	\$80.24	\$81.76	
37	132-51	Sr Subject Matter Expert I	\$132.82	\$135.34	\$137.91	\$140.53	\$143.20	
38	132-51	Subject Matter Expert III	\$115.36	\$117.55	\$119.78	\$122.06	\$124.38	
39	132-51	Functional Specialist IV	\$93.29	\$95.06	\$96.87	\$98.71	\$100.58	
40	132-51	Functional Specialist III	\$70.35	\$71.69	\$73.05	\$74.44	\$75.85	
41	132-51	Data Analyst II	\$54.32	\$55.35	\$56.40	\$57.47	\$58.56	
42	132-51	Technical Writer II	\$56.78	\$57.85	\$58.95	\$60.07	\$61.22	
43	132-51	Computer Systems Trainer I	\$79.83	\$81.35	\$82.89	\$84.47	\$86.07	
44	132-51	Computer Operator II	\$45.48	\$46.34	\$47.22	\$48.12	\$49.04	
45	132-51	Computer Operator I	\$29.16	\$29.71	\$30.28	\$30.85	\$31.44	
46	132-51	Computer Maintenance Specialist	\$53.72	\$54.75	\$55.79	\$56.85	\$57.93	
47	132-51	IT Systems Support II	\$41.56	\$42.35	\$43.15	\$43.97	\$44.81	
48	132-51	Software Applications Support I	\$41.48	\$42.27	\$43.07	\$43.89	\$44.72	
49	132-51	Contract Manager IV	\$151.83	\$154.72	\$157.66	\$160.65	\$163.71	
50	132-51	Contract Administrator III	\$61.83	\$63.01	\$64.20	\$65.42	\$66.67	
51	132-51	Sr Software Developer II	no Govt-site rate offered					
52	132-51	Software Developer V	no Govt-site rate offered					
53	132-51	Software Developer IV	no Govt-site rate offered					
54	132-51	Software Developer II	no Govt-site rate offered					
55	132-51	Software Developer I	no Govt-site rate offered					

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